# **Policy and Sustainability Committee**

## 10.00am, Tuesday 3 August 2021

### Adaptation and Renewal Programme Update

Executive

All

Item Number
Executive/Routine
Wards
Council Commitments

#### 1. Recommendations

- 1.1 Note the Council's latest Covid-19 position following the statement from the First Minister on Tuesday, 27 July 2021 and associated Scottish Government guidance.
- 1.2 Note the Covid-19 Response Dashboard at Appendix 1.
- 1.3 Note the decisions taken to date under urgency provisions from 04 June to 23 July 2021 at Appendix 2.
- 1.4 Note the briefing paper on the Covid Vaccination programme from Dona Milne, Public Health Director for NHS Lothian at Appendix 3. This has previously been circulated to Policy and Sustainability members.
- 1.5 Note the working group progress updates from the Adaptation and Renewal Programme, including the ongoing support to hospitality and events as the sector reopens.

#### Andrew Kerr Chief Executive

Contact: Emma Baker, Change Manager, Strategic Change and Delivery Team, Corporate Services Directorate E-mail: <u>Emma.Baker@edinburgh.gov.uk</u>



# **Policy and Sustainability Committee**

### **Adaptation and Renewal Programme Update**

#### 2. Executive Summary

- 2.1 The City of Edinburgh Council continues to respond to the Covid-19 global pandemic and follow all Scottish Government guidelines on the reopening of services. On Tuesday, 20 July a timeline was set out for the further easing of restrictions, with the country moving to a modified level zero on 19 July 2021 followed by the potential lifting of the majority of domestic legal restrictions on 9 August 2021.
- 2.2 This is the eleventh report to Committee and includes the latest Covid-19 dashboard, of which the last version was circulated to members on 26 June 2021. The report also details decisions taken in the period 04 June to 23 July 2021 at the Council Incident Management Team (CIMT).
- 2.3 The Life Chances update this cycle includes video content from the Empowered Learning Programme which will be presented to Committee.
- 2.4 The report also highlights service resumption planning and, an update on the continued vaccine rollout and community testing locations.
- 2.5 As requested by the Committee, the Director of Public Health and Health Policy from NHS Lothian, Dona Milne, is attending to provide an update on the Covid Vaccination Programme. A previously circulated Public Health briefing paper is included at Appendix 3.

#### 3. Background

#### **Responding to Covid-19**

- 3.1 The Chief Executive continues to chair the bi-weekly CIMT meeting and in conjunction with the Leader and Deputy Leader takes urgent decisions as required. A list of these urgent decisions since the last report is at Appendix 2.
- 3.2 As the timeline for lifting restrictions is confirmed CIMT will continue to respond, plan and communicate to the organisation the new ways of operating.

#### **First Minster's Announcement on Restrictions**

- 3.3 The First Minister's statement on 13 July confirmed that Edinburgh, along with other areas of Scotland currently at Levels 1 and 2, would move to Level 0 on 19 July 2021, but with some modifications. For example, increased attendee numbers are now permitted at life events such as weddings, funerals and receptions. However, requirements remain for indoor hospitality to close at midnight and for outdoor events to retain one-metre social distancing are continuing.
- 3.4 The Scottish Government continues to apply a prudent and considered approach in moving to Level 0 restrictions, noting that the lifting of all restrictions and mitigations at this point could put the public at greater risk. Any further easing of restrictions on Monday, 9 August 2021 is therefore dependent on the progress made in this intervening period. A further announcement to the Scottish Parliament is expected to be made on Tuesday, 3 August 2021, outlining the next steps on restrictions.

#### 4. Main report

#### Covid-19 Dashboard

- 4.1 The Covid-19 dashboard at Appendix 1 reflects the direct and indirect impacts of Covid-19 across the short, medium and longer term. It contains a wide range of information which highlights how Covid-19 continues to impact Edinburgh and more specifically Council services.
- 4.2 Content for the dashboard continues to be kept under review based on the emerging situation and feedback received. The Covid Key indicators (page 1) have been amended to include the number of people in NHS Lothian hospitals and ICU beds to indicate any hospital pressures as the number of positive cases increase.
- 4.3 This monthly dashboard is supplemented with a weekly bulletin dashboard that provides the latest position on key data relating to the pandemic. This is circulated to Elected Members every Wednesday.

#### Decisions taken from 04 June - 23 July 2021

4.4 A full list of decisions taken under urgency provisions by the Chief Executive in consultation with the Leader and Deputy Leader from 04 June to 23 July 2021 is at Appendix 2. Matters requiring a decision under urgency powers by the Chief Executive are discussed at CIMT, which continues to meet twice a week or at the weekly Corporate Leadership Team meeting.

#### **Service Resumption**

4.5 A data gathering and prioritisation exercise has been conducted with Directorates to ensure a phased resumption can be planned in readiness for the indicative dates for the further easing of restrictions in line with the Scottish Government route map and the Strategic Framework. This particularly gives regard to services supporting the most vulnerable in the City being able to resume first.

- 4.6 The data has been analysed and reviewed by the Service Resumption officer working group, led by the Service Director: Operational Services. This group includes officers from a range of key functions, including: Facilities Management, Business Support, Resilience, Health and Safety, etc.
- 4.7 At the same time, the Service Resumption Group considers weekly applications from service managers to access office space and the data is used to ensure space is allocated according to need and availability. Regular updates are provided at the CIMT meetings.

#### **Community Centres**

- 4.8 A Task Group led by the Interim Executive Director of Education and Children's Services meets regularly to coordinate, plan and review the phased reopening of the Council's 30 community centres. To date 9 centres have opened, with a further 7 planned by 9 August, 9 by 16 August and 5 by 30 August, once the phased reopening has been achieved this would mean a total of 30 centres would be operating. The Corporate Health and Safety (H&S) team are working closely with the Task Group to ensure each centre is re-opened safely and that risk assessments are fully up to date.
- 4.11 Next steps:
  - Planning is in hand for the impact of Level 0 changes (Including social distancing). Risk assessments and safety procedures will ensure clear and valid audit trails to confirm safe arrangements for users and staff;
  - Reviewing the use of centres in the first quarter of reopening;
  - Developing a coherent approach to respond to requests from voluntary groups, agencies, vulnerable groups and individuals, who wish to access the centres; and,
  - Updating the H&S and operational materials available to management committees and groups and responding to any emerging issues.

#### Libraries

- 4.9 18 libraries are open on an appointment-based approach. Members will want to be aware of the following changes which have been made to ensure service provision:
  - 4.9.1 Ratho has a mobile library service in operation while the new Library and Nursery hub is developed.
  - 4.9.2 Muirhouse has an alternative pop up library in development at the Edinburgh Granton campus alongside the team developing library activity in local community venues.

- 4.9.3 Balerno has not been able to re-open as yet, due to planned summer asset management works. Officers are in discussion as to whether a Covid safe click and collect service can be set up.
- 4.9.4 Corstorphine library is closed for planned asset management works and, subject to completion, will be available in early September.
- 4.9.5 Four libraries (Oxgangs, Sighthill, Newington and Leith) will continue to be used as Symptomatic Test Centres until October 2021, with the expectation that the Scottish Government may ask for this period to be extended.

#### 4.14 Next Steps:

- Planning for the impact of Level 0 changes (including social distancing) by revisiting the risk assessments and procedures with the aim of creating more open access which is less reliant on an appointment system;
- Developing a coherent approach to respond to requests from voluntary groups, agencies, vulnerable groups and individuals, who wish to access the libraries;
- Reviewing pilot use of libraries as Asymptomatic Test Centre while also providing services;
- Recruiting for frontline vacancies to ensure service continuity (including four modern apprenticeships);
- Re-starting early engagement with staff and stakeholders on possible Library Futures options; and,
- Promoting *Fines Amnesty August* alongside key messages on service availability, ease of access and management of safety.

#### Supporting Young People: Get into Summer Programme

- 4.1 In May 2021 the Scottish Government announced funding for summer activities for children and young people. Edinburgh received £846k and a further £91k from Sport Scotland. The purpose of this funding is to support children and young people's wellbeing after a year of disrupted school out of school activities and periods of isolation from friends.
- 4.2 This investment is part of the Scottish Government's social renewal agenda following the pandemic. It is focused on getting it right for every child (GIRFEC) by promoting children and young people's wellbeing as Scotland begins to recover from Covid-19. It also complements wider investment in holiday support through free school meal replacement for children in low income families and wider investment in education recovery.
- 4.3 A Get into Summer Oversight Group of key Council officers and representatives from Lothian Association of Youth Clubs (LAYC) and EVOC (Council for Voluntary Service (CVS) for the City of Edinburgh) meets weekly. The group maximised its networks and allocated funding to several council services and 113 partner-led

programmes. The funds ranged in size from £350 to up to £220k for citywide services for some of our most disadvantaged young people. The largest proportion of funding has been for Youth Work.

- 4.4 £100 per child is also being given directly to the families where a child attends a special school and is in receipt of free school meals. This it to help overcome additional barriers to accessing the Get into Summer programme.
- 4.5 Edinburgh's Get into Summer programme is wide and varied across the entire city, with some activities taking place elsewhere. Led by Lifelong Learning, a concerted effort by Council staff and partners has, within a very short timescale, resulted in a programme of activities and opportunities being made available, free of charge, to many of the most disadvantaged and vulnerable children and families in the city. The programme covers:
  - Arts, culture and heritage;
  - Early years;
  - Families;
  - Sport and outdoor learning; and,
  - Youth work.
- 4.6 The programme was made available from the first week of the school holidays and can be viewed at <u>https://www.edinburgh.gov.uk/news/article/13247/summer-of-fun-for-edinburgh-s-young-people.</u>
- 4.7 To date feedback has been encouraging and an example below shows the difference being made for young people and families:
  - 'my children haven't been able to go out and explore at all for the last 2 years because of our financial situation and also because of the lockdown. Seeing the smiles on their faces and the excitement building up days before any activity, shows me the difference these activities have made to my children. I am so truly grateful to Shakti for organising these activities and choosing activities based on what my children like'. (Shakti Woman's Aid Charity)

#### Adaptation and Renewal Programme

#### Service Operations: Wellbeing Working Group

- 4.8 A Working Group is in place to align and direct the services which will form part of the Culture and Wellbeing Portfolio and recruitment for a new Service Director is underway. The role includes leadership and strategic direction for developing a new model for library provision, sustaining the city's world class cultural offer, and working with partners on new approaches to wellbeing and community empowerment.
- 4.9 The Service Director will oversee both the Council's cultural strategy and the strategy for parks and public space development. This function will manage the relationship with Edinburgh Leisure to develop and deliver activities to support the

physical wellbeing of residents and work closely with the voluntary sector and other Council services to create and deliver a new approach to community engagement and empowerment. This will provide the foundations to deliver on the Business Plan commitments on Wellbeing.

#### Sustainable Economy Recovery Working Group

- 4.10 The Sustainable Economy Recovery Working Group consists of the following workstreams: Economy Strategy, Edinburgh Guarantee, Housing and Regeneration, Culture and Tourism and 20 Minute Neighbourhood strategy.
- 4.11 The 20 Minute Neighbourhood strategy was approved by Committee in June 2021. Set out in the strategy are the building blocks to achieving 20-minute neighbourhoods:
  - Working with our communities;
  - Supporting people to access the services they need locally;
  - Delivering multiply services from a single location;
  - Creating stronger partnership working;
  - Using our road networks more sustainable and effectively;
  - Designing green and people-focused local centres; and,
  - Supporting thriving local business communities.
- 4.12 Through initial work three key themes have been identified for delivery: regeneration in a 20 minute neighbourhood, embedding 20 minute neighbourhood principles in existing projects and working on the redesign of Town Centres with our residents and businesses, with a focus on providing a better public realm and an integrated approach to street design.
- 4.13 The delivery of this strategy will be an ongoing change process and work is underway to appoint a dedicated team to drive forward the delivery plan.
- 4.14 A review of the Economy Strategy has been undertaken and findings were presented to Committee in June 2021. The proposed two core priorities are to support the city centre to adapt and thrive; and to build momentum for long term recovery. This would be achieved through five key themes:
  - Help businesses to manage, adapt and innovate;
  - Promote access to fair work and opportunities for progression;
  - Lead a just transition to a net carbon zero economy;
  - Create vibrant places for businesses and people; and,
  - Maintain Edinburgh's place as a global economy.
- 4.15 Engagement with businesses and stakeholders is currently underway and findings from the consultation and final draft documents will be brought to Committee for consideration in November 2021.

- 4.16 The Edinburgh Guarantee has been extended to an all-age provision and a new website was launched in June 2021 to reflect this. Employer engagement is ongoing and a rebrand of all Council employability offerings is underway to further increase awareness and engagement. This workstream has now moved into business as usual activity.
- 4.17 Business Support and Resilience has shifted from coordinating and providing immediate financial assistance through various grant schemes (nearly £280m in over 19000 payments as of 24 June 2021) to supporting businesses in recovery, including providing information on reopening requirements to coordinating businesses' requirements for support across all Council services.
- 4.18 The workstream has also initiated and delivered citywide activities aimed at supporting business recovery, such as the 'Shop Here This Year' campaign, funded by Scotland's Towns Partnership to support local shopping and the Forever Edinburgh campaign, delivered in partnership with Edinburgh Tourism Action Group, Visit Scotland, Edinburgh Airport and other stakeholders to support and promote Edinburgh and its businesses, both to residents and visitors.

#### Change, People and Finance Working Group

4.19 The Change, People and Finance Working Group has now concluded delivery of the key outputs it was originally scoped to deliver, and an end stage report has been prepared, including lessons learned from the Programme. There are some activities being taken forward as part of business as usual activities, including implementation of the new planning and performance framework.

#### Life Chances Working Group

- 4.20 The Life Chances Working Group consists of the following workstreams: Immediate Support, Digital Learning and Teaching, Poverty and Prevention and Edinburgh Learns for Life.
- 4.21 The Edinburgh Learns for Life workstream is progressing well and the strategy has now been fully incorporated into the Education Service's 3-year Education Improvement Plan. This is a statutory plan which covers all aspects of the National Improvement Framework, the national strategy to close the poverty related attainment gap. The plan will be presented to the Education, Children and Families Committee in August. Links and synergies with all supporting plans, including the Children's Partnership, The Promise, City Plan and Community Learning and Development plan will be detailed in this overarching document. Measures have been drafted which link to the national 'basket of measures' as well as local measures.
- 4.22 The Immediate Support workstream continues to support people facing financial hardship, with a focus on a cash-first approach. Requests for support continue to be coordinated through the Council's Contact Centre, in Corporate Services, and

activities include administering self-isolation grants, crisis grants and signposting towards food provision and delivery services. The recent increase in positive Covid-19 cases in the city have impacted on support services and the established network of support is being flexed to meet emerging requirements. The Customer Team continues with outbound welfare contact services to self-isolating households. In recent weeks these numbers have grown significantly. The take-up rate for offers of further support remains low at around 2%. These activities will continue to impact on business as usual activities in Customer Services (e.g. Council Tax/Rates/Welfare/Contact) with up to 50% of the team supporting Covid-19 related activities during the remainder of 2021/22.

- 4.23 Councils are still in discussion with Scottish Government to finalise guidance on the Low-Income Pandemic Payment and Edinburgh is represented on this national officer group. Payments of £130 per eligible household are expected to commence in August 2021 and be complete by autumn. A further £100 hardship payment per child of low-income households was made on 21 June 2021 alongside compensatory payments for free school meals during the summer holidays. Discretionary funding has been provided to schools to support breakfast clubs and educational excursions for low income families.
- 4.24 During the pandemic the Council has also provided more than £254m of grant support for businesses in Edinburgh. This includes £50m of restart grants recently paid to Edinburgh businesses. Due to the move to Level 0, businesses in the city received a final payment of these grants on 16 July 2021. The Scottish Government is continuing to explore other forms of business support for those sectors where operation remains considerably restricted and Council officers are part of the national working group.
- 4.25 The Digital and Learning workstream is focused on the Empowered Learning Programme. The network health surveys for Secondary schools are complete and the recommendations will be shared before progressing the work. Primary and special school surveys are due to be complete by 29 July 2021. The deployment plan for iPads has been shared with Head Teachers and approved at a successful launch event that was held on 22 June 2021. The programme team continue to communicate with all the key stakeholders, including Head Teachers, Parents and Pupils and will be updating them further at the beginning of the new session.
- 4.26 A video has been produced to communicate the benefits of the programme to key stakeholders and will be presented to Committee.
- 4.27 The Poverty and Prevention workstream has had a total of £3.075m of new Council investment which has been approved over the period 2021/22 to 2022/23 to take forward actions arising from the Council's End Poverty in Edinburgh Delivery Plan. This includes investment in new support to prevent homelessness, to increase capacity for delivery of crisis support, to expand advice and income

maximisation support, and to support expansion of Edinburgh Guarantee in light of the impact COVID has had on jobs.

- 4.28 The package also includes an investment of £0.6m per annum over two years to build capacity for a new internal Prevention team to develop and implement a new transformative way of working across all people facing Council services towards a new service model which is organised around the needs of households, gives permission for staff to innovate and respond to needs, and offers new collaborative ways of working with the third sector.
- 4.29 Planning for the recruitment of this team is currently underway. An annual report on progress towards delivery of all actions included within the Council's End Poverty in Edinburgh delivery plan will be considered by committee in September 2021.

#### **Public Health Response**

4.30 Whilst cases have reduced from the peak earlier in July overall the Coronavirus case numbers remain high across the city. Officers continue to work closely with NHS Lothian on a heightened response, with the aim of reducing transmission rates of the virus through early identification and isolation of known and suspected cases. Currently, an Enhanced Outbreak response meeting with NHS and the Council takes place twice weekly to direct the response within the City. These groups are overseen by the Gold Group of Chief Executives.

#### Asymptomatic Testing Centres (ATCs)

- 4.31 Three ATCs operated in Blackhall library, South Queensferry primary school and Assembly Rooms between Monday 19 July and Saturday 24 July 2021.
- 4.32 A further three ATCs will be deployed week commencing 26 July 2021 at Moredun, Piershill and McDonald Road Libraries. McDonald Road has sufficient capacity to operate both an ATC and a library at the same time, but the other two have insufficient space so the library service will not be provided for the period of use as an ATC.
- 4.33 Additionally, due to high case numbers the enhanced outbreak response group have secured the deployment of five additional mobile testing units (MTU) operated by the Scottish Ambulance Service.

#### **Drop-in vaccination sites**

- 4.34 Work continues with NHS colleagues to increase the take-up of vaccination rates in the city, to control the pandemic and prevent people from becoming seriously ill. This has been a key focus of the enhanced response particularly targeting areas of the city where take-up rates of the vaccination are low, but rates of infection are higher than elsewhere.
- 4.35 NHS colleagues requested use of school facilities for drop-in vaccination sites during the school holidays and this was agreed by the CIMT on 14 July 2021.

Additionally, the NHS working with the Enhanced outbreaks response team have deployed drop in centres and a vaccination bus to a number of settings including retail parks and the city centre.

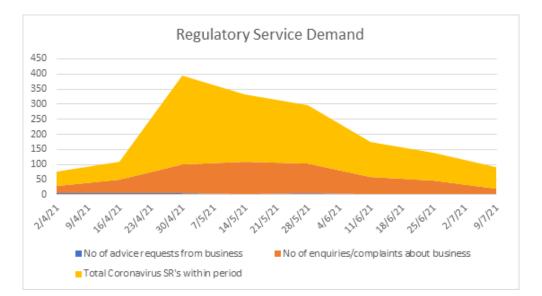
4.36 Members are asked to note that the Enhanced response involving operating ATCs, coordinating deployment of MTUs and work on the vaccination programme continues to place a significant demand upon the Council's regulatory service in particular environmental health. Capacity to undertake more routine duties and deal with queries remains limited.

#### **Covid Vaccination programme Lothian update**

- 4.37 Dona Milne, Director of Public Health and Health Policy for NHS Lothian, is attending Committee to update on the Lothian wide Covid Vaccination programme. A briefing paper has been included at Appendix 3.
- 4.38 The Communications team are finalising a pan-Lothian campaign across Forth 1, Forth 2 and Spotify. Promotion in Edinburgh will also include advertising on the rear of buses, with a more people-orientated 'lifestyle' approach to the visuals. All campaign costs are being met by the Scottish Government.

#### Safe Opening of Businesses and Events

- 4.39 With the City entering Level 0 on 19 July 2021, significant work has been undertaken in terms of the number of events and the scale of events. The majority of business are now open except for nightclubs and similar establishments.
- 4.40 The majority of enquiries and requests for support to date relate to hospitality and the events sector, by and large the other sectors have re-opened. The main themes within hospitality have been managing social distancing, especially between groups, background music and restrictions on when indoor and outdoor areas should close. For the events sector this has meant limited reopening during 2020/21 and main themes included understanding the guidance, temporary venues and requests for capacity dispensations.
- 4.41 Resource demands for events related support have increased significantly since this sector could begin to reopen, with restricted numbers since 17 May 2021. This has impacted Council service capacity in areas such as Environmental Health, Trading Standards, Licensing and Public Safety.
- 4.42 If restrictions are fully lifted it is expected that normal regulatory service demands can resume, given that the service remains focused on protecting public health and supporting businesses to safely resume. The additional Coronavirus restrictions and mitigations on top of other regulatory requirements and changing levels of restrictions are extremely challenging while ensuring these events and businesses are well regulated and ultimately safe for the public to attend.
- 4.43 Overall compliance with relevant restrictions and guidance has been very high throughout the restrictions.



### 5. Financial impact

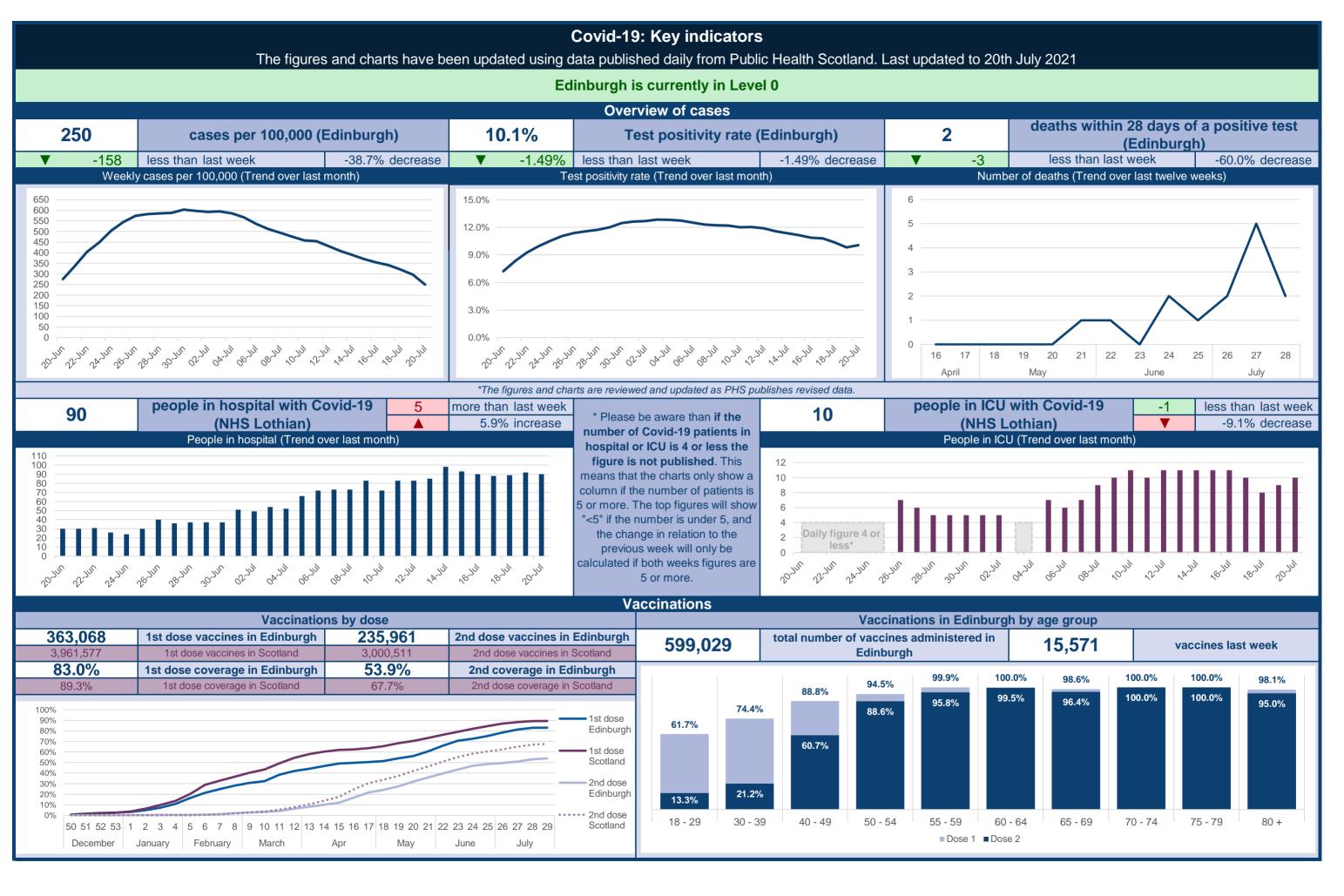
- 5.1 The financial impacts arising from this report are dealt with in Council Business Plan and Revenue Budget 21- 26 which was considered at Finance and Resources Committee and referred to the Budget Full Council on 18 February 2021.
- 5.2 A further budget update was considered at Committee on 20 May 2021 and approved at Full Council on 27 May 2021.

#### 6. Background reading/external references

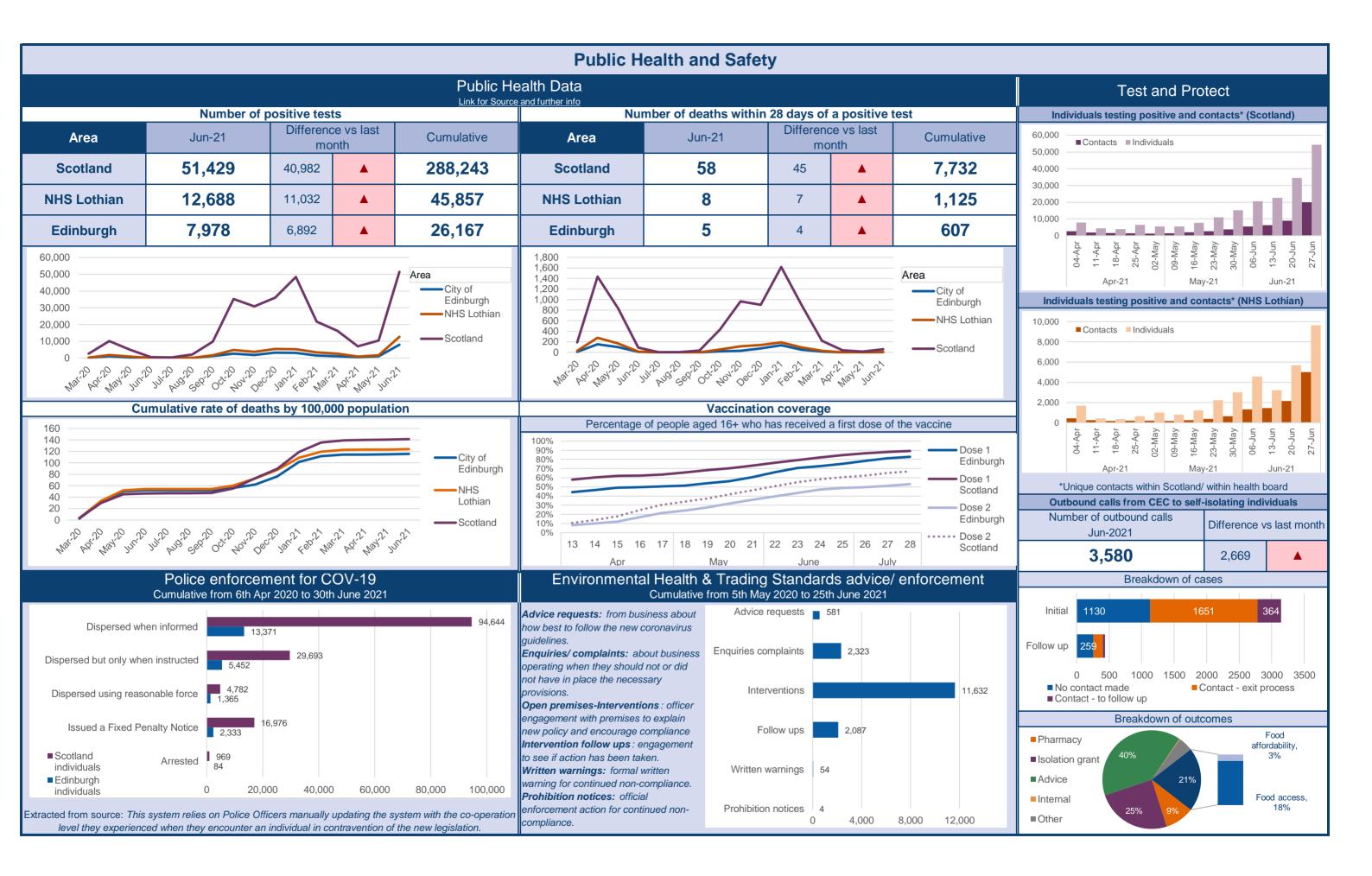
- 6.1 Coronavirus (COVID-19): Local Protection Levels
- 6.2 Finance and Resources 2 February Council Business Plan and Budget 201/26
- 6.3 Finance and Resources 20 May\_ Revenue Budget Framework 2021/26 Update
- 6.4 City of Edinburgh 27 May\_Motions and Amendments
- 6.5 <u>20 Minute Neighbourhood Strategy</u>

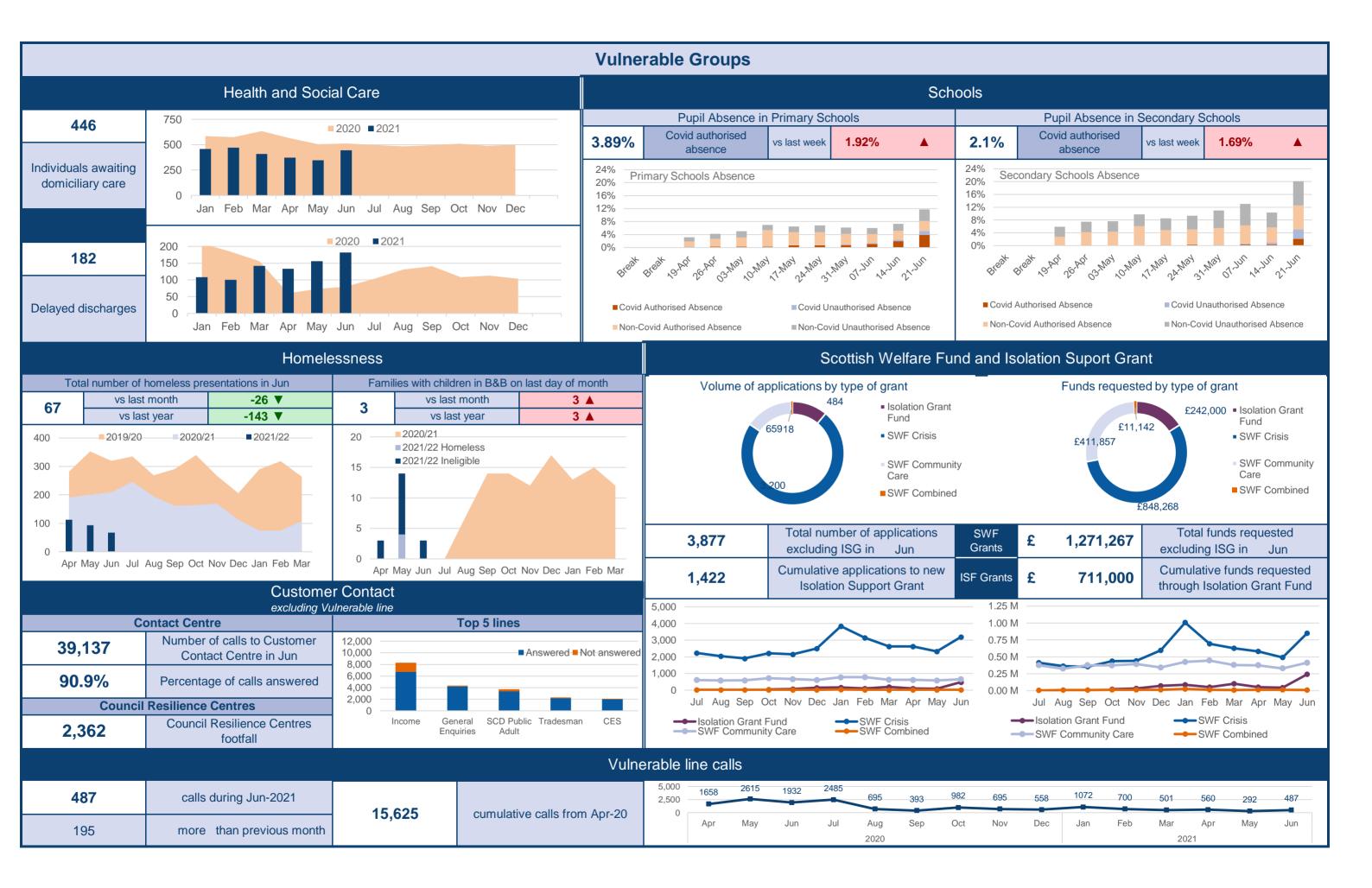
#### 7. Appendices

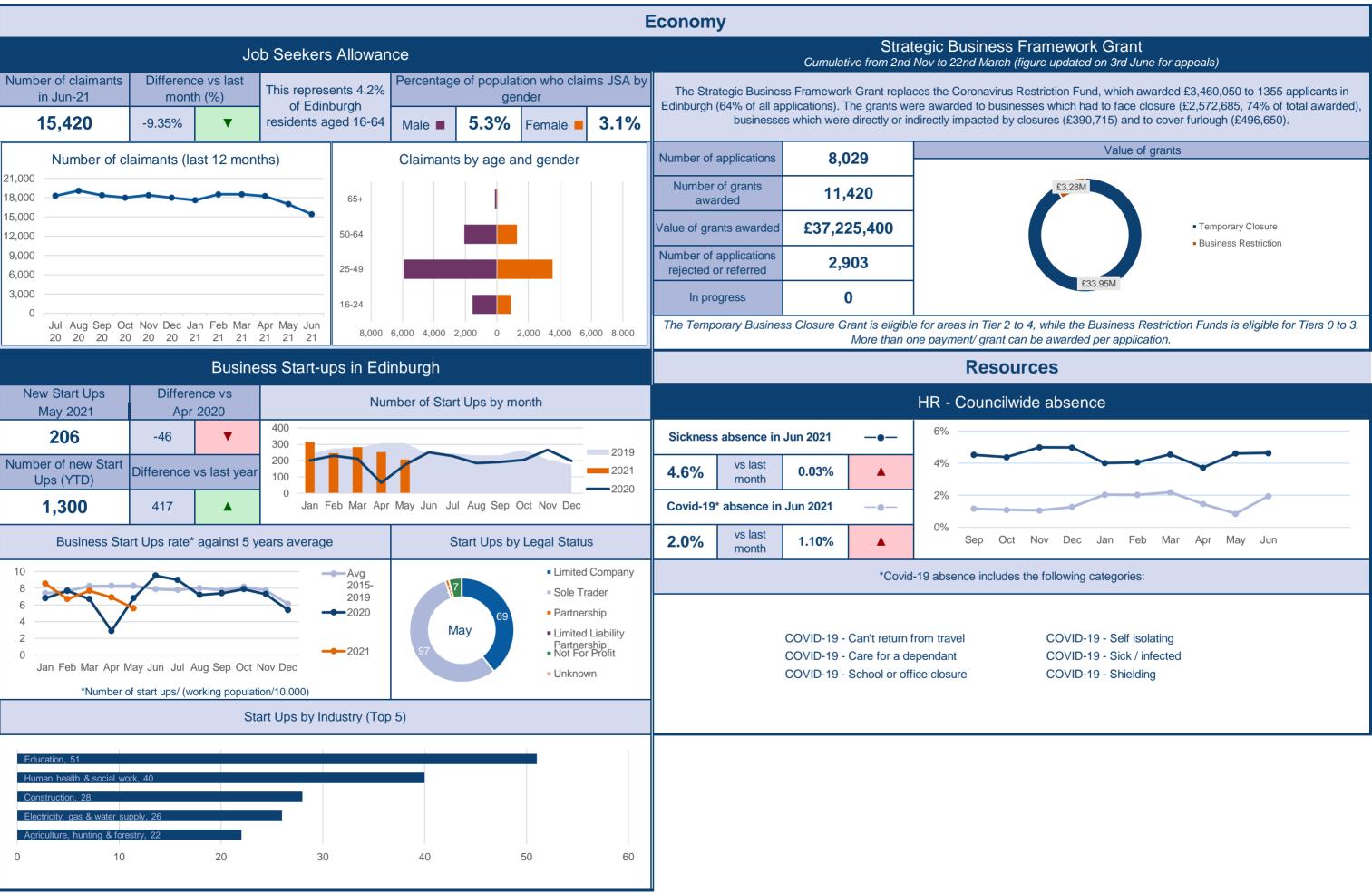
- 7.1 Appendix 1 Covid-19 Response Dashboard
- 7.2 Appendix 2 Decisions taken from 04 June 27 July 2021
- 7.3 Appendix 3 Covid Vaccination programme, NHS Lothian Board Papers <u>Full Board Papers from meeting on the 23 June 2021 (nhslothian.scot)</u>



#### Last updated on 21/07/2021







### Appendix 2 - Decisions taken from 04 June - 23 July 2021

Ref.	Approved decisions	Date
D676	Resumption of Face to Face Community Based Adult Learning within Partner Premises - to agree to approve the resumption of face-to-face community-based adult learning within partner premises, subject to keeping the number of Covid infections in this area under review.	07/06/2021
D677	Manual Handling & Reversing Assistant Training – Essential Learning – approved.	07/06/2021
D678	Spaces for People – Starbank Road – approved.	10/06/2021
D679	Update and Request for Approval: Asymptomatic Testing Centres To note the deployment of three mobile testing units. To approve the extended use of McDonald Road library and deployment to Wester Hailes and Gilmerton libraries between Monday 21 and Sunday 26 June. To agree to adjust the operating model to six days per week, closing on Sundays - this being necessary to facilitate operating three ATC sites with sufficient staff.	10/06/2021
D680	School Lets Communication To agree to notify the uniformed groups that they are not permitted to use Primary Schools/Secondary Schools until after summer holidays.	10/06/2021
D681	Updated - Live Events and Stadia Events: Process for dispensation from capacity limits within the public health restrictions To agree option 2 – "The Chief Executive uses delegated powers under the Scheme of Delegation to deal with matters connected with the civil emergency. These powers can be sub-delegated further with an appropriate letter which also provides an audit trail" To note sensitive applications will be discussed with the Council Leaders however no Committee decision would be required.	14/06/2021
D682	C153 Sport and Outdoor Learning Unit – The Duke of Edinburgh's Award Overnight Camping Expeditions To approve the resumption of overnight camping as detailed in the report.	14/06/2021
D683	C155 Criminal Justice Social Work - Community Pay Back Unpaid Work (UPW) To agree to extend the services and opening hours of Grindlay Street Court Social Work Centre to include the restart of the provision of the Community Payback UPW Induction Programme on a Saturday and Sunday To allow people on UPW to attend the workshop at Peffer for induction, health and safety training and to work indoors on small projects.	14/06/2021
D684	C156 Children with a Disability Summer Programme To approve the Summer support programme to be delivered within schools and other venues for children with a disability assessed as being the most vulnerable.	14/06/2021
D685	Events in Parks To approve the 7 Hills Race to take place on 27 June 202.	14/06/2021
D686	Provider Sustainability Payments To approve the sixth tranche of payments totalling £1,249,207.	14/06/2021

D687	Update and Request for Approval: Asymptomatic Testing Centres ATC To note the deployment of the current ATCs and mobile testing units. To approve the extended use of the vacant Westfield House site and the continued deployment to Wester Hailes and Gilmerton libraries between Monday 28 and Saturday 3 July 202. To agree the deployment of a testing unit to target staff working in hospitality, providing a suitable site can be found.	17/06/2021		
D688	Saughton Park Visit by HRH The Earl of Forfar KG GCVO – 30 June 2021 To approve the request from Keep Scotland Beautiful to host the event at Saughton Park.			
D689	Revised Service Resumption Risk Appetite /Principles To agree the revised narrative.	21/06/2021		
D690	C157 – Get into Summer To agree to Summer of Fun as outlined in the report. To note Summer of Fun will be reported to the Children's Partnership.	21/06/2021		
D691	Museum Collections Centre To agree to re-open the Museum Collections Centre on a 4-day a week rota system, with a maximum of 3 staff members at any one time, as detailed in the report.	21/06/2021		
D692	C148 Resumption of Lifelong Learning youth work in premises not run or owned by the Council To agree to commence Lifelong Learning youth work in premises not owned by the Council, in partnership with the organisation which is based there. To agree to include information relating to this decision in the YW report going to Full Council.	21/06/2021		
D693	ATC Deployment To note the deployment of the current ATCs and mobile testing units. To approve the use of Fountainbridge and Drumbrae Libraries for the week beginning 5 July, and the Assembly Rooms subject to this being available for the same week. To approve the extension of the fixed term contracts for staff employed by the project to 31 March 2022 and the use of small bank of casual staff for contingencies. To note officers would avoid using schools open for other activities over the Summer for surge vaccination centres.	24/06/2021		
D694	Seafield Road East, Spaces for Exercise To approve the implementation of scheme as set out in design drawings in the report, with the addition of: i. Double Yellow line alongside the bollards until the zig zag lines ii. Addition of 'no parking' lettering at emergency entrance to footway. iii. Removal of mills barriers	28/06/2021		
D695	Waverley Court - Board Room Usage During Covid To agree the use of the Board Room/CE Office for priority 1 C&F service meetings, subject to approval at the Triage Group.			
D696	Update to ATCs To note the deployment of the current ATCs and mobile testing units To approve the use of the Assembly Rooms for the deployment of an MTU inside the building from 5 July to 9 July 2021 To approve the use of Fountainbridge and McDonald Road Libraries, and the Assembly Rooms to host ATCs from 12 to 17 July 2021	01/07/2021		

D700	C159 – Reintroduction of mobile library service to most remote communities. To agree to the reintroduction of the mobile library service from 19 July 2021, subject to moving to level zero.	05/07/2021
D701	C161 – Reopening of Museum of Edinburgh To agree to reopen the Museum of Edinburgh in accordance with Scottish Government guidelines.	05/07/2021
D702	C162 – Reopening Travelling Gallery To agree to reopen the Travelling Gallery in accordance with Scottish Government guidelines.	05/07/2021
D703	C163 – Benmore and Lagganlia incremental opening To agree to restart school residential visits to Benmore and Lagganlia in accordance with Scottish Government guidelines.	05/07/2021
D704	C164 – Face to Face social work with children and families NE CRC To agree to reopen face-to-face social work with children and families NE CRC in accordance with Scottish Government guidelines.	05/07/2021
D705	C165 – Face to Face Social work with children and families - Waverley Court. To agree to reopen face to face social work with children and families – Waverley Court in accordance with Scottish Governance guidelines	05/07/2021
D706	C166 – Face to face social work with children and families – Drumbrae Hub. To agree to reopen face to face social work with children and families – Drumbrae Hub in accordance with Scottish Governance guidelines.	05/07/2021
D707	Hibernian Football Club Capacity Dispensation Application To agree to a 2,000 capacity at the Hibernian game scheduled for 13 July 2021, in accordance with Scottish Government guidelines, and agree that officers would go through the gateway to ask for Scottish Government approval to extend the capacity to 6,000.	05/07/2021
D708	Events in Parks Applications - July 2020 – The Bungydome To agree that the Bungydome event would go ahead.	05/07/2021
D709	Access to Waverley Court – Booklet To agree to place the booklet on the Orb with the proviso that it was correct at the time of publishing and will be updated in line with SG Guidance.	08/07/2021
D710	Beltane Community Gathering - Pilrig Park To approve this event and request the team notify organisers as soon as is practicable.	08/07/2021
D711	CEC Staff Access to Community Centres To approve CEC Officers access to CEC centres to prepare for their re- opening and to be onsite as appropriate when the centre is being accessed by groups. To note staff will be supported to operate under the agreed rules and centres could be closed again as a last resort.	08/07/2021
D712	Update and Request for Approval: Asymptomatic Testing Centres To note the deployment of the current ATCs and mobile testing units. To approve the use of Assembly Rooms, Blackhall Library and subject to the building being suitable Queensferry Primary School.	08/07/2021

D713	Record of Approval of Junior Parkruns at Inverleith and the Meadows To retrospectively approve the event as detailed in the report To note CEO approved the event via email on 08/07/21.	12/07/2021		
D714	C160 Full Day Manual Handing of Loads Course at ATEC24 To note FM have confirmed they can deep clean the office and the risk assessment has been updated. To approve the delivery of the full-day Manual Handling Awareness and Manual Handling Practice Skills session to 12 x ATEC24 Technical Officers.			
D715	C168 Homelessness Services and Temporary Accommodation Additional Space To approve the proposal for additional space in CRCs for Homelessness Services and Temporary Accommodation, to include costs in the report.	12/07/2021		
D716	C169 Face to Face – Disability Social Work Practice Team To approve access to an additional 6 desks to facilitate the Disability Children's Practice Team, particularly with contact mandated by a Children's Hearing or court.	12/07/2021		
D717	Update and request for approval: Asymptomatic Testing Centres and drop in vaccination sites To note the deployment of the current ATCs and mobile testing units. To approve the use of Moredun, Piershill and McDonald Road libraries and ATCs for the week beginning 26 July 2021. To approve in principle the use of the schools set out in the report, subject to more detailed discussions with colleagues in Education and Corporate Property.	15/07/2021		
D718	UKBT Grand Slam - Beach Volleyball, Portobello Beach - Agreed subject to discussion with Public Safety on instructions in event of crowding, organisers to ensure an effective chain of command is agreed and in place with Police, Public Safety & event marshals. To discuss the music and PA system with Public Safety for advice to prevent attracting large crowds.	19/07/2021		
D719	C167 Re-opening of Hermitage and Harlaw House – approved.	19/07/2021		
D720	C170 Face to Face - Social Work with Children and Families – approved.	19/07/2021		
D721	Hibernian Football Club/Heart of Midlothian Football Club – Applications for Capacity Dispensation for matches in July 2021 - to agree the decision retrospectively.	22/07/2021		
D722	Update and Request for Approval: Asymptomatic Testing Centres - To note deployment of the current ATCs and mobile testing units; To approve the use of Piershill and Wester Hailes libraries and Gilmerton Primary School as ATCs for week beginning 2 August 2021.	22/07/2021		

Board Meeting
<u>23 June 2021</u>

Director of Nursing, Midwifery and Allied Health Professionals

#### **COVID VACCINATION PROGRAMME**

#### 1. Purpose of the Report

- 1.1. The purpose of this report is to update the Board on the covid vaccination programme.
- 1.2. Any member wishing additional information should contact the Executive Lead in advance of the meeting.

#### 2. Recommendations

- 2.1. The Board is asked to:
- 2.2. Note the update on the covid vaccination programme performance.
- 2.3. Note that Lothian's reported performance against the whole eligible population is skewed by a number of issues and that Lothian's performance against the cohorts offered vaccination is better than reported

#### 3. Discussion of Key Issues

- 3.1. The Board was previously updated on the covid vaccination programme on 7 April 2021. This paper focuses on progress with the programme as nearing completion of offers of 1<sup>st</sup> dose vaccination for those aged over 18 years by mid July 2021 and progress in 2<sup>nd</sup> dose vaccination. A summary of 1<sup>st</sup> and 2<sup>nd</sup> dose vaccine uptake associated with priority cohorts at 6 June 2021 is outlined in Appendices 1 and 2.
- 3.2. The table below shows the % of the total eligible population vaccinated for all Health Boards at 8<sup>th</sup> June 2021.

					Percentage of 16+	
	Total 1st		Percentage		Scotland	Percentage
	doses	Pop 16+	Coverage	Pop 80+	Population	Vaccine Share
NHS AYRSHIRE & ARRAN	238,922	308,231	77.5	20,929	6.8	6.7
NHS BORDERS	77,900	96,487	80.7	7,142	2.1	2.1
NHS DUMFRIES & GALLOWAY	101,922	125,617	81.1	9,902	2.8	2.7
NHS FIFE	230,045	308,998	74.4	19,206	6.8	6.8
NHS FORTH VALLEY	201,348	254,165	79.2	14,730	5.6	5.7
NHS GRAMPIAN	369,439	485,116	76.2	27,597	10.7	11.1
NHS GREATER GLASGOW & CLYDE	709,833	985,014	72.1	53,419	21.7	21.4
NHS HIGHLAND	198,752	269,758	73.7	18,866	5.9	5.9
NHS LANARKSHIRE	409,475	543,415	75.4	29,730	12.0	12.0
NHS LOTHIAN	540,195	755,366	71.5	39,296	16.6	16.6
NHS ORKNEY	16,648	18,688	89.1	1,329	0.4	0.4
NHS SHETLAND	17,037	18,722	91.0	1,105	0.4	0.4
NHS TAY SIDE	256,993	349,860	73.5	24,739	7.7	7.7
NHS WESTERN ISLES	20,544	22,466	91.4	1,904	0.5	0.5
Total	3,389,053	4,541,903	74.6	269,894	100.0	100.0

Table 1: % of total eligible population vaccinated

As indicated in the 7<sup>th</sup> April Board, the denominator used is the whole eligible population down to age 16. Lothian's population is skewed to the under 50's therefore NHS Lothian's position compared to other NHS Boards has improved as vaccination invites continue to be offered to younger age groups.

#### Vaccine Supply

- 3.3. Vaccine supply has remained stable in recent weeks with no disruption to delivery of supplies. However, availability of Pfizer and Moderna vaccine is currently limited with additional supply expected in early July resulting in the need for careful management of supply of these vaccines for those aged under 40 years in line with Joint Committee of Vaccination and Immunisation and Chief Medical Officer recommendations.
- 3.4. Scottish Government have recently revised the vaccine supply / demand proforma to be returned each week with a requirement to include a % Did Not Attend (DNA) rate to ensure no NHS Board is over stocked with vaccine due to limited supply of Pfizer. NHS Lothian has applied a 20% DNA rate for 1<sup>st</sup> dose schedules based on recent experiences with a caveat to highlight with circa 80,000 18-29 year olds have opted to self-registered for vaccination therefore it is expected DNA rates may be for lower. No DNA rate has been applied to 2<sup>nd</sup> dose activity as the majority of citizens are attending 2<sup>nd</sup> dose appointments to complete their vaccination status.
- 3.5. Vaccine supply and administration at vaccination centres has become more complex with many agnostic vaccination sites due to the requirement for 1<sup>st</sup> dose vaccination of those under 40 years with Pfizer / Moderna vaccine and 2<sup>nd</sup> dose vaccination of over 40s with Astra Zeneca.

#### Venues, Workforce and Booking Systems

- 3.6. NHS Lothian has sufficient capacity to meet scheduling demand with the recent opening of a further mass vaccination centre at Lowlands Hall, Royal Highland Centre on 17<sup>th</sup> May (50 vaccination stations) to coincide with NHS Lothian approaching our busiest schedules in line with our younger population profile. Vaccination capacity at Lowlands Hall has had to be reduced for the week of 14<sup>th</sup> June to 1,000 vaccinations per day due to the virtual Royal Highland Show and requirement for car park capacity for the event.
- 3.7. There has been attrition of the workforce (vaccinators, administration and enquiries team staff) as staff are re-deployed to previous roles as lockdown restrictions have eased, this resulted in further request for military support with 41 army vaccinators deployed from 9<sup>th</sup> May until 14<sup>th</sup> July. Recruitment is on-going for additional administrative and enquiries staff and efforts made to engage with bank vaccinator staff in particular those who have received induction and training but have not undertaken any shifts. The staff enquiry team has now merged with the general vaccination enquiry team as requests for staff vaccination have reduced.
- 3.8. The drive through vaccination centre at Queen Margaret University closed on 13<sup>th</sup> June with increased capacity available at East Lothian Community Hospital to compensate for this closure. The vaccination centre at Royal Bank of Scotland, Gyle will close on 11<sup>th</sup> July with activity relocated to Lowlands Hall, Royal Highland Centre.

Vaccination facilities such as cabins are being relocated to other sites and currently exploring the relocation on university campuses to support vaccination of returning students to Lothian.

- 3.9. In recognition of easing of lockdown, citizens returning to the workplace and rollout to younger population cohorts and support reduction in DNAs, opening hours of vaccination centres was extended at the end of May with mass vaccination centres open to administer vaccination from 8am to 7pm.
- 3.10. Scheduling of appointments includes an allocation of 125 appointment slots per day to allow the Lothian vaccination enquiries team to book ad hoc appointments to support citizens who have missed appointments and unable to reschedule on the national vaccination scheduling system.
- 3.11. Dedicated clinics for those aged 16 17 years with underlying health conditions and young carers in line with JCVI recommendations took place in May 2021 at the Royal Hospital for Children and Young People and Gorebridge Community Centre.
- 3.12. Staff are having to manage challenging circumstances with some citizens over the age of 40 years expecting to have a choice in an alternative vaccination to Astra Zeneca due to concerns of adverse reactions and JCVI recommendation that those under the age of 40 should receive Pfizer / Moderna vaccination. This cannot be accommodated due to limited supply of vaccine for under 40 year schedules. NHS Boards have sought national support with communications. It has been recommended vaccination centres display notices to highlight abuse of staff will not be tolerated in line with NHS Violence and Aggression Policy.
- 3.13. With recent outbreaks associated with the Delta Variant, arrangements for drop in vaccination without appointment has been put in place with the specific aim to target citizens whom despite invite have not come forward for vaccination. Drop in was available at Lowlands and Pyramid centres from 9<sup>th</sup> June with roll out to other vaccination centres week commencing 14<sup>th</sup> June for a period of 2 weeks.

A review of drop in activity was undertaken on 10<sup>th</sup> June which indicated 900 people 'dropped in' for vaccination at Lowlands and Pyramids, of whom 500 already had appointments scheduled therefore completed vaccination earlier than planned and 400 additional people attended for vaccination.

Drop in arrangements will be extended to vaccination centres at EICC, RBS, ELCH and Gorebridge in addition to Lowlands and Pyramids week commencing 14<sup>th</sup> June.

- 3.14. As vaccination activity has substantially increased in recent weeks, some vaccination centres have experienced queues for vaccination. A number of mitigating actions have been put in place to support queue management:
  - All sites have set contingency to address queuing, changing flows of patients, increasing administration support and reviewing available vaccine
  - Increased team daily huddles
  - Movement of staff from sites to point of need if necessary
  - Diversion of individuals to other nearby centres for vaccination
  - Those who are vulnerable i.e. frail, pregnant, attending with children are expedited
  - Ongoing communication and updates on waiting time to the public

- Support in rescheduling of appointments for those unable to wait
- 3.15. To support NHS Lothian's inclusive vaccination plan recognising those who have not come forward for vaccination many need to be supported and encouraged by a trusted healthcare professional, an additional local enhanced service has been offered to General Practice. At 9<sup>th</sup> June, 64 practices had signed up to deliver this further enhanced service. Further meetings will take place to review gaps in provision and consider what further support can be put in place.
- 3.16.NHS Lothian is working with higher education institutions and modelling is underway to establish the best model to help deliver the vaccine to students who may not live in Lothian. This is being progressed via weekly meetings.
- 3.17. There has been concern that high DNA levels were impacting on performance. Overall DNA rates available on the national dashboard indicate 17.9% rate in Lothian compared to 15.9% nationally (national dashboard only includes activity scheduled via the national vaccination scheduling system i.e. excludes GP and staff vaccination clinics). DNA rates in past 7 days shows DNA levels of around 27.3% for Lothian, rates mainly relate to 1<sup>st</sup> dose vaccination. DNA rates fluctuate on a daily basis, no specific trends can be drawn following a review of data however in recent weeks it has been noted during the weekends and improvement in weather conditions maybe a contributing factor as well as circa 12,000 national invite letters have been returned to Lothian undelivered as citizens are not know at address.

#### **Governance and Management**

- 3.18. As the programme has moved into a more clinically focused operational delivery the Director of Nursing, Midwifery and Allied Health Professions will chair the Programme Board going forward. The Director of Primary Care Transformation will focus on long term planning for vaccination.
- 3.19. The previous Director of Primary Care Transformation has drafted an initial discussion paper on the future of the COVID vaccination programme and how this will be absorbed within an overall Vaccination Programme. The Director of Nursing, Midwifery and AHPs is working with the new Director of Public Health and the four HSCP Joint Directors to review what a future programme would look like.
- 3.20. Key to this programme will be ensuring that the right governance and accountability is set out, as well as a clear financial plan. The latter is likely to be significantly higher than our current costs given the recurring costs that are likely to be associated with a COVID Booster programme and an extension on the offer of the flu vaccine.
- 3.21. The plan will also cover the need for a robust workforce plan, data, delivery model, governance and oversight, enabling infrastructure, the role of the HSCP's and public health as well as vaccine supply itself.

#### 4. Key Risks

4.1. Vaccine supply could change at any time which may impact on progress. This is a national issue and NHS Lothian is unable to control it.

4.2. Staffing has become more difficult as pandemic restrictions ease and there are greater competing demands for available staff.

#### 5. Risk Register

5.1. This issue is included in the GMS Contract and Vaccination Transformation Risk Registers.

#### 6. Impact on Health Inequalities

6.1. An impact assessment has been carried out. It will be important to support those with access difficulties to reach venues and for the local venues to provide access. A programme of targeted vaccination for hard to reach groups has been developed.

#### 7. Impact on Inequalities

7.1 A vaccination Inclusive Plan has been developed with good progress made, supported by Health and Social Care Partnership Teams and the Edinburgh Access Practice to vaccinate for example those who are homeless, travellers and other hard to reach groups. It is hoped the additional local enhanced service programme to be delivered through General Practice will also have a positive impact.

#### 8. Involving People

8.1. There has been extensive involvement of stakeholders across the system and with external partners. However, the programme has developed and continues at pace and there have been limits on public involvement as a result. The programme is driven by national policy and involvement has focused on the detail of the programme and impact assessment.

#### 9. Resource Implications

9.1. The programme cost estimate is around £23m and remains on track, however additional resource implications associated with the recent additional local enhance service with funding requirements confirmed depending on final uptake and vaccinations delivered. Government has given assurance that these costs will be funded.

Alex McMahon Director of Nursing, Midwifery and Allied Health Professions <u>Alex.mcmahon@nhslothian.scot.nhs.uk</u>

14 June 2021

#### Appendix 1

### First Dose Vaccine Administration – Summary Up to 6th June 2021

JCVI Priority	Cohort Size	1 <sup>st</sup> Dose Vaccine Administered	% Completion	Target Completion 1 <sup>st</sup> Dose
1: Care Home Residents	4,180	3,788	91	31 January
2: All Front Line H&SC Staff	N/A	39,981	Note 1	31 January
2: NHS L Employed Staff and GPs	26,308	19,497	74.1 Note 2	
2: Over 80 Years	32,812	31,378	95.6	31 January
3: 75 – 79 Years	27,421	25,321	92.3	14 February
4: CEV 16 – 69 Years	15,434	12,667	82.1	14 February
4: 70 – 74 Years	41,394	39,500	95.4	14 February
5: 65 – 69 Years	41,119	37,456	91.1	23 February
6: 16 – 64 underlying health condition and unpaid carers	130,211	111,993	86.0	18 April- on-going household immunosuppressed lettered from 5 May
7: 60 – 64 years	29,220	25,883	88.4	29 March
8: 55 – 59 years	36,092	30,989	85.9	12 April
9: 50 – 54 years	39,729	32,806	82.6	18 April
10: 40 - 49 years	104,718	58,978	56.3	31 May
11: 30 – 39 years	127,991	52,747	41.2	13 June

**Note 1:** Data presented is all vaccinations that took place in a staff clinic. A dominator for this is not available as it encompasses various staff groups, and these are not defined. Excludes staff vaccinated in other locations i.e. care homes

**Note 2**: Includes all NHS L employed staff, not just frontline. Includes GPs but excludes other independent contractors

### Appendix 2

### 2nd Dose Vaccine Administration –Week Ending 6<sup>th</sup> June 2021

JCVI Priority	2 <sup>nd</sup> Dose Vaccines Administered	Cumulative % Completed
1: Care Home Residents	7,736	94.6%
2: All Front Line H&SC Staff	44,032	81.2%
2: NHS L Employed Staff and GPs	47,532	84.7%
2. Over 80 Years	30,074	94.3%
3. 75 – 79 years	25,147	95.0%
4. Clinically Extremely Vulnerable (CEV)	11,483	90.7%
4. 70 -74 years	38,258	96.9%
5. 65 – 69 years	35,803	95.6%
6. At Risk (underlying health condition) and unpaid carers	74,126	66.2%
7. 60 – 64 years	20,527	79.5%
8. 55 – 59 years	20,542	66.3.3%
9. 50 -54 years	3,474	10.6%